

Constitution
of the State Sunday School Directors Association
(revised May 2006)

Article I. Name

The name of the organization shall be State Sunday School Directors Association.
(NOTE: The legal/incorporated name: Southern Baptist Sunday School Director's Association)

Article II. Purpose

The purpose of this organization shall be to bring together State Sunday School Directors for fellowship, exchange of ideas, networking, and to serve as a catalyst to provide field service and other support for pioneer and smaller state conventions.

Article III. Membership

The membership shall consist of those persons who function as Sunday School Directors (or a complimentary role) for state conventions related to the Southern Baptist Convention.

Each member of the State Sunday School Directors Association is asked to contribute an annual dues fee. The dues range from \$100 to \$300 for a year (January-December). This fee is based on the member's ability to contribute. Membership dues are used for on-site expenses of the May meeting, maintenance of our website, help for smaller conventions to attend annual meetings, providing networking and professional development expense and other administrative costs incurred during the year. Any changes to the dues structure shall be recommended to the members by the officers at an annual meeting of the Association.

Article IV. Officers

The officers of the State Sunday School Directors Association shall be president, president-elect, three regional vice presidents (Eastern, Central, and Western), and secretary-treasurer.

Duties of the officers shall be as follows:

1. President: It shall be the duty of the president to preside at each session of the association or to delegate this to the president-elect or one of the vice presidents. The President shall serve as chairman of planning and coordination for the association. The president shall work with the other officers of the association to plan the annual meeting of the association. The president may serve for a maximum term of two years.

2. President-elect: In the event the president is unable to serve, the president-elect shall assume the role of president. The president-elect shall serve as vice-chairman for planning and coordination. The president-elect shall preside at sessions of the annual meeting as delegated by the president. The president-elect may serve for no more than two consecutive years.

3. **Vice President (Eastern, Western and Central)**: The vice presidents shall represent their geographical area of the Convention and serve as requested by the president. Vice presidents can serve for a maximum of three years consecutively. The vice presidents shall serve on a rotation basis. Each year the assigned term of office of one vice president shall expire, and the nominating committee will fill expired or unfilled terms. The vice presidents shall serve as the Nominating Committee. This nominating committee will nominate the officers, committees, and chairperson for each committee. These nominations will be voted on at the annual meeting of the association.

4. **Secretary/Treasurer**: The secretary/treasurer shall keep records of the members, shall keep minutes of the annual meetings, and report as requested. The secretary/treasurer shall be authorized to sign checks and to keep financial records. A financial report shall be given at the business session of the annual meeting. The secretary/treasurer shall send an annual statement for payment of dues to all members and shall assist in sending flowers and acknowledgments in the event of serious illnesses or death.

ARTICLE V: Committees

The State Sunday School Directors Association shall have the following regular committees:

Field Service and Support Committee: will be composed of a chairman and three persons representing the three regions. The three representatives will be enlisted by the chairperson of the Field Service and Support Committee. The duties of this committee are to identify field service and other needs of state conventions and state associations, to communicate these to State Sunday School Directors Association members, to work to network field service for these needs, and to report to the members of the State Sunday School Directors Association how these needs were met. The main focus will be to assist pioneer and small state conventions and state associations.

Issues Discovery Committee: will be composed of a chairman and three persons representing the three regions. The three representatives will be enlisted by the chairperson of the Issues Discovery Committee. The duties of this committee are to survey and/or identify issues and recommend approaches for addressing each issue. This group will also be responsible for bringing several recommendations for the next year's Professional Development topic to the members and officers for approval. The officers will make the final plans for the Professional Development to take place at each year's annual meeting.

Technology Committee: will be composed of the webmaster and three persons representing the three regions. The three representatives will be enlisted by the chairperson of the Technology Committee. The duties of this committee will be to plan and implement the work of the Association's website. This will include working with the Secretary-Treasurer in maintaining the site and making sure that the information is current and up to date.

ARTICLE VI: Time and Place

The annual meeting of the association shall be in the late spring or summer each year. The meeting should be a minimum of one and one-half days in length. The date and location of the meeting will be determined by the members of the association. Meeting locations will be planned out for a three year period and these locations will be approved by the members at the annual meeting.

ARTICLE VII Amendments

This constitution may be amended at any regular meeting by two-thirds of those voting. Amendments must be distributed at least 45 days in advance of the meeting to vote on the amendment.

ARTICLE VIII Relationships

1. Lifeway Christian Resources

- a. Partners: The Association shall endeavor to work with the Lifeway Office as a partner.
- b. The Association shall invite a Lifeway representative to be a part of our annual meeting in order to encourage joint strategic thinking and planning.
- c. Funding of expenses: Travel funds for state directors to the annual meeting will be negotiated with the Lifeway Office.

2. State Conventions

- a. Association members will be composed of persons who function as Sunday School Directors (or a complimentary role) for state conventions.
- b. The Association will serve as a catalyst to identify needs and provide assistance to state conventions and especially for Sunday School work in pioneer mission and smaller state conventions.
- c. Our Association will also fund the meeting expenses of the annual meeting.